

Settling In Policy

We want children to feel safe and happy in the absence of their parent, to recognise other adults as a new source of authority, help and friendship and to be able to share with their parents afterwards the new learning experiences enjoyed within the Playgroup.

In order to accomplish this, we aim to create a partnership with parents in the following ways:

- By creating opportunities for the exchange of information using, among other resources, a copy of the Playgroup's Prospectus and a shared approach to the Registration Form.
- By ensuring plentiful opportunities for parents to inform the Playgroup about their children's current achievements and interests.
- By encouraging parents to visit the Playgroup with their children during the weeks before they are due to start.
- By offering parents registering with us the option of a Home Visit, before their child starts with us. (The visit to be carried out by the Supervisor and/or Deputy Supervisor).
- By making clear to families from the start that they will be welcome and supported in the Playgroups for as long as it takes the child to settle.
- By reassuring parents whose children seem to be taking a long time settling into the Playgroup.
- By encouraging parents, where appropriate, to separate from their children for brief periods at first, gradually building up to longer absences.

Children cannot play or learn successfully if they are anxious and unhappy. Our settling in procedures aim to help parents and children to feel comfortable in the playgroup, and to ensure that children can benefit from what the group has to offer and feel confident that their parents will return at the end of the session.

September 2019

Review Date: January 2021