



### **Current fees for St. Mary's Playgroup:**

Early morning starts 8:30 – 9:00	£1.50
Morning session 9:00 – 12:00	£12
Afternoon session 12:00 – 15:00	£12
Full day session 9:00 – 15:00	£24

- All sessions will be invoiced termly - a total of three times a year.
- All fees must be paid in full to St. Mary's Playgroup, this can be done by either cash, cheque or BACS. Details for BACS will be shared on all invoices. All payments must be clearly labelled with the amount and your child's name.
- Invoices will be dated. Payments must be paid in full within 14 days unless otherwise discussed with St. Mary's Playgroup.
- A final invoice reminder will be sent out if no payment or contact has been made 28 days from the original dated invoice.
- 35 days from original invoice date of unpaid fees (where an arrangement has not been agreed or adhered to) will result in all allocated places cancelled with immediate effect.
- St. Mary's Playgroup is committed to supporting families that encounter unexpected financial difficulties by arranging weekly payments in the short term. Any arrangement must be agreed in writing and discussed with St. Mary's Playgroup.
- All allocated places are booked and invoiced for the term. Therefore, in the circumstance a child is withdrawn the family are still required to pay the full amount for the allocated place. Families are required to give St. Mary's Playgroup a month's notice for cancelling a place. If a family leave without notice and unpaid fees, court action will be taken with families being liable for all court costs.

### **Additional costs:**

- St. Mary's Playgroup requests a voluntary contribution of £10 which is payable when we receive your registration form.
- Late payments will incur a **£5.00** additional charge for every week outstanding (past the original 14 day period).



### **Funding and Grants at St. Mary's Playgroup.**

- St. Mary's Playgroup is in receipt of Nursery Education Grants (NEGs) for 3 and 4-year-olds. These government grants are available for the term after a child has their third birthday. Places are allocated in September, January and April.
- Each child is entitled to up to 15 free funded hours per week. This means that at St. Mary's Playgroup, they will be entitled to receive up to 5 free funded sessions (*each session is 3 hours*) a week, depending on the spaces available.
- St. Marys Playgroup offers the 30-hour free childcare scheme to working parents. Applications for this funding are required to be completed by parents online via: <https://www.gov.uk/apply-30-hours-free-childcare>
- St. Mary's Playgroup is also in receipt of funding for some 2-year-olds. To be eligible for this funding, you will need to meet the government criteria. Check eligibility via: <https://www.gov.uk/free-early-education>.
- St. Mary's Playgroup receives funding one term at a time from the Government, there is a cut-off date each term for your child to receive this funding. It is parent's responsibility to apply for funding.
- Additionally, speak to your employer to see if there are any childcare voucher schemes which you could take advantage of to reduce your costs. Please check with St. Mary's Playgroup to check which schemes we accept.

***If you do not have access to the internet, please ask a member of staff for support.***